



# MEASUREMENT POINT CHANGE FORM

For changes to: Flow Rates, Piping, Ownership, Deactivation/Reactivation, Measurement Equipment, Analyzers, PC/OPP, Communications, etc.

SECTION A - SITE INFORMATION		
Company Name:		Address:
Project Manager:		Field Contact:
PM Email:		FC Email:
PM Phone:		FC Phone:
Measurement Point #:	In-Service Date:	New Flow Rate:
Equipment Location (LSD/UTM):		
Change Description:		

SECTION B - FACILITY		
Aitken	Highway	Tupper West
Dawson Creek	Jedney	West Doe
Fourth Creek	McMahon	Other (Describe):
Fort Nelson	Pouce Coupe	
Gordondale East	Tupper	

SECTION C - STATUS OR EQUIPMENT CHANGE		
Ownership Change:	No      Yes	New Owner:
MP Deactivation:	Temporary (No Flow >18 months BCER or >12 AER)      Permanent	
	Reason for Deactivation:	
	Are any third parties flowing through your sales lateral pipeline?      Yes      No	
	Is this a Swing site?      Yes      No	
	Is this a full or partial deactivation?      Full      Partial	
	Is all-weather access available to site?      Yes      No	
MP Reactivation:	Resume Flow (< 12 months of no flow)	Reactivation (≥ 18 months of no flow-OGC)
Metering / EFM:		
RTU / Analyzers:		
PC/OPP:		
Communications:		
Sample Points:		
Other:		



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## SECTION D - BILLING INFORMATION

Which electronic invoicing system do you use?	Open Invoice	Cortex	N/A
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**Before NorthRiver Midstream (NRM) can proceed, the customer must complete and sign the following to authorize work and possible costs incurred by NRM (there are no charges for deactivations):**

\_\_\_\_\_ has requested an inspection of its site at \_\_\_\_\_.  
(Company Name) (Location)

NRM may invoice \_\_\_\_\_ for field time and expenses associated with the inspection  
\_\_\_\_\_ will pay such invoice within thirty (30) days of receipt.  
(Company Name)

While NRM will endeavour to keep costs to a minimum, costs will vary based on the distance of the Measurement Point from the NRM office, travel methods and associated expenses. Should NRM, at its discretion, use a contractor, a 15% surcharge will apply.

Agreed and Accepted by:

Name: \_\_\_\_\_

Signature: \_\_\_\_\_  
(Authorized Signatory)

Title: \_\_\_\_\_

Date: \_\_\_\_\_  
(dd-mm-yyyy)



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## MEASUREMENT POINT CHANGE FORM INSTRUCTIONS

- Please submit the completed form to the Tie-in Coordinator at [mts@nrm.ca](mailto:mts@nrm.ca)
- NorthRiver Midstream must receive a signed copy of this form prior to completing any work
- NorthRiver Midstream will typically not charge for any work resulting from the deactivation of a Measurement Point
- For assistance completing this form, please contact the Tie-in Coordinator: [mts@nrm.ca](mailto:mts@nrm.ca)

## SECTION A SITE INFORMATION

- Complete all necessary fields

## SECTION B NORTHRIVER MIDSTREAM SYSTEM

- Select the appropriate gathering systems

## SECTION C STATUS or EQUIPMENT CHANGE

- Fill out the necessary fields based on the MP Change that is being requested.
- Third parties are other sites sharing the sales lateral pipeline for delivery onto a NorthRiver Midstream system.
- Swing site is a site that has a separate connection to deliver onto another system other than NorthRiver Midstream.
- Full deactivation consists of a complete site shut-in (i.e. entire site is no longer in service)
- Partial deactivation could involve the removal of a single meter run (i.e. remaining site is still in service)
- Resume flow is permitted if the site has delivered to NorthRiver Midstream within the last 12 months
- Reactivation is required if the site has not flowed to NorthRiver Midstream in more than 12 months (AER) and 18 months (OGC).

## SECTION D BILLING INFORMATION

- Complete all necessary fields